

3-8-1979

Board of Trustees Meeting Minutes 1979-03-08

Bowling Green State University

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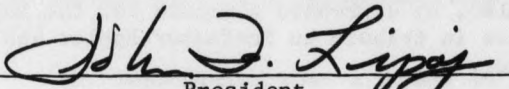
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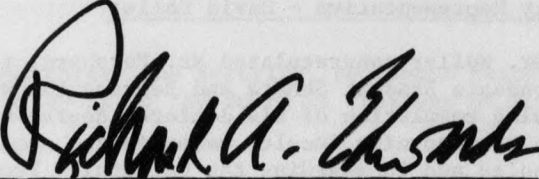
The following material was made available to the members present and/or forwarded by mail:

BGSU Bondholders Reports - Fiscal Year Ended June 30, 1978 (mailed to members on December 11, 1978)
BGSU Annual Financial Report for 1978 (mailed to members on December 11, 1978)

Monitor - Vol. 2, Issue Nos. 4, 5, and 6
Resource Planning Handbook - updated pages
Annual Report, 1977-1978 - College of Business Administration, October - 1978
Research & Development Newsletter - December and January
Speakers Bureau brochure (Office of Public Services)
The Electric Blanket (Union Activities Organization)
Women's Basketball brochure (1978-79)

js


President


Secretary

Bowling Green, Ohio
March 8, 1979

Official notice having been given, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: John Lipaj, Chairman; Albert Dyckes, Vice Chairman; M. Shad Hanna; Robert Ludwig; Frazier Reams, Jr.; Charles Shanklin; and Arthur Spiegel. Norman Rood and Robert Savage could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Roller, Faculty Representative; Frank Aveni, Undergraduate Student Representative; W. Theodore (Ted) Forsberg, Graduate Student Representative; Myron Chenault, Assistant Vice President--Institutional Contracts; Ramona Cormier, Associate Provost; Richard Eakin, Vice Provost for Institutional Planning and Student Affairs; David Elsass, Dean, College of Education; Roland Engler, University Architect; Michael Ferrari, Provost and Executive Vice President; Ronald Marso, Vice Dean, College of Education; Paul Nusser, Assistant Vice President for Operations and Treasurer; Terry Parsons, Chair, Department of Health and Physical Education; George Postich, Vice President for Operations; Jerry Updegraff, Director of Annual Funds and Special Projects; Bernice Waggoner, Chair, Department of Physical Education and Recreation; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

The Chairman called the meeting to order at 10:06 a.m.; the Secretary called the roll and a quorum was declared present.

MINUTES

No. 40-79 Mr. Dyckes moved and Mr. Hanna seconded that the minutes of the meeting of January 18, 1979, be approved as written. The motion carried.

PRESIDENT'S REPORT

President Moore reported as follows:

Admissions

As of February 16, a substantial increase in applications to the College of Business Administration made it necessary to close admission to freshman-level students desiring admission to that College as of March 1, 1979. Applications to all other undergraduate colleges (Education, Arts and Sciences, Musical Arts, Health and Community Services, and the Firelands College) will be accepted until further notice.

As of March 1, total applications received from freshman and transfer students for the fall quarter on the main campus were seven percent above the total for the corresponding date a year earlier. We are encouraged by the overall admissions picture, which looks considerably brighter than it did a month ago.

Receptions for High School Seniors Admitted for the Fall Quarter, 1979

The Alumni Office, working through various alumni chapters, and in conjunction with the Admissions Office, is sponsoring receptions for high school seniors who have been admitted to BGSU for the Fall Quarter, 1979. The purpose of these personal contacts is to increase the retention rate of students who have applied and been accepted. The first two receptions will be March 12 and 13 in the Columbus area. Representatives from the Alumni Office, Admissions Office, and Undergraduate Alumni Association will attend each reception. Personal letters are sent to high school seniors admitted, inviting them and their parents to attend.

L'Ecole Superieure de Commerce et d'Administration, Nantes, France

I am pleased to announce that 76 students from L'Ecole Superieure de Commerce of Nantes will attend the University during the Spring Quarter. This is the second year of a program established by our College of Business and the Office of International Programs. The experiences of the French students who attended Bowling Green last Spring Quarter were most positive. In fact, we expect that several of those "alumni" will enroll in our MBA program in the Fall Quarter.

Student Financial Aid

We are encouraged by statements made by HEW Secretary Joseph A. Califano, Jr., in his testimony to the Senate Labor-HEW Appropriations Subcommittee on February 26. Secretary Califano stated that the budget he is proposing for the 1980 fiscal year starting October 1 calls for "full implementation"

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of the Middle Income Student Assistance Act passed by Congress last October. That Act made students from families in the \$15,000-\$25,000 income range eligible for Basic Educational Opportunity Grants. He said that if the budget request for BEOGs is not sufficient to fully fund the BEOG program, the Administration will propose an amendment to the budget.

H.B. 204 - Appropriations Bill for 1979-81 Biennium

H.B. 204, which is the bill to provide financing for the State Government in Ohio for the 1979-81 biennium, includes \$1.5 billion for all of higher education, a 20.8% increase or \$246 million over the current biennium (the Board of Regents recommended \$1.6 billion). However, it represents a \$42 million cut in instructional subsidies (the "lifeline" support base for all institutions) from the amount recommended by the Regents, and in total represents only a 6% increase in instructional subsidies over the current biennium.

Given the formula proposed in H.B. 204 for funding higher education in the next biennium and on the basis of projected enrollments, the base level subsidy recommended for Bowling Green State University is as follows: 1979-80--\$30,924,000; 1980-81--\$32,717,000. The recommended base level subsidy in the first year of the biennium represents \$2.4 million more than for 1978-79, or an 8.4% increase.

However, in 1978-79 the University also received a classified pay supplement of \$619,000, which is fully funded in 1979-80. Thus, in reality, when the pay supplement is factored into the base level subsidy, the total new dollars for BGSU will amount to \$1,782,000, or an increase of 6.2%. Mandated classified step increases amounting to \$163,000, plus increased retirement rates for the State Teachers Retirement System and the Public Employees Retirement System, bring the total net new subsidies down to \$1,464,000, or a 5.1% gain. For the Firelands College, it means an increase of \$53,000, or a 7.2% gain.

The higher education portion of the bill is currently before the House Finance Subcommittee on Education, which is headed by Representative Patrick Sweeney of Cleveland.

Chancellor Moulton has testified on the bill on several occasions and has stressed the import of the Regents' recommendations for instructional subsidies and the need to restore funds to offset increases in instructional fees; the current high level of fees at Ohio institutions as contrasted with those in other states and the fact that the percent of Ohio high school graduates moving on to some form of higher education has dropped from 55% to 40% in the past decade; that "buffering" is an important mechanism for allowing the system to be more responsive to needs while adjusting to enrollment decline; that greater flexibility is needed as an accommodation for higher-than-anticipated inflation rates; that larger contingencies are needed for possible enrollment increases; and that the budget does not contain any provisions for incremental quality increases.

Personnel Changes

Under "Personnel Changes," you will note that the title of the Vice President for Public Services, James E. Hof, has been changed to Vice President for Development and Alumni Affairs March 1, 1979. The change in title reflects the increased emphasis on the broad area of fund-raising and the expanding role of our alumni in furthering the progress of the University. Effective the same date, the directors of the News and Photography Services and the Publications Office will report to Richard Edwards, Vice President and Assistant to the President.

FACILITIES COMMITTEE

Mr. Ludwig reported the members met on Wednesday evening and were briefed on the wastewater treatment control project and the various easements, heard reports on current energy costs and the status of capital improvements, and reviewed the status of the Physical Sciences Laboratory Building. He stated the Committee reviewed a total of 73 improvement projects proposed and gave endorsement for the funding of \$737,850 of the projects which require formal action by the full Board. In addition, he said that following completion of the 73 projects a total of over 300 improvement projects will have been completed over a three-year period.

FINANCE COMMITTEE

Chairman Shanklin reported the members met twice in the last several weeks to review 1979-80 residence and dining hall budgets and related charges and a total of 73 improvement projects proposed.

Residence and Dining Hall Budgets for 1979-80
and Related Charges effective Summer Quarter 1979

Mr. Shanklin reported the Finance Committee recommends approval of the proposed budgets for 1979-80 and the related schedule of room and meal plan rates effective Summer Quarter 1979.

No. 41-79 Mr. Shanklin moved and Mr. Spiegel seconded that the Residence and Dining Hall Budgets for 1979-80 be approved, and, furthermore, because of cost uncertainties related to energy costs and other factors, that the President, or his designee, is authorized to approve interfund transfers within the approved operating budget and appropriate reserve funds to maintain a balanced budget. Room and meal plan rates as listed are to be effective beginning with the Summer Quarter, 1979.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Dyckes, Mr. Hanna, Mr. Lipaj, Mr. Ludwig, Mr. Reams, Mr. Shanklin, Mr. Spiegel. The motion was approved with seven affirmative votes.

1979-80 Residence Hall Budget

March 8, 1979

SOURCES OF FUNDS	Budget	Estimated	Proposed	Comments
	1978-79	Actual 1978-79	1979-80	
Student Room Rentals (Net)	\$6,956,000	\$7,006,000	\$7,309,680	Assumes full occupancy, \$10 per quarter increase in room rates effective Summer, 1979, and revised rates for Founders multiple occupancy and Offenhauer.
Interest Income	298,000	334,500	324,800	
Conference Income	85,000	120,000	130,000	
Facility Rentals	251,000	251,000	257,000	
Other Income	100,000	100,000	100,000	
Total	\$7,690,000	\$7,811,500	\$8,121,480	

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1979-80 Residence Hall Budget (continued)

EXPENSES	Budget 1978-79	Estimated Actual 1978-79	Proposed 1979-80	Comments
<u>Compensation for Full-Time Staff:</u>				
Hall Directors/Assistants and Housemothers Salaries	\$ 265,000	\$ 265,000	\$ 290,000	Market salary adjustment
Hall Receptionists' Wages	115,000	115,000	123,000	Mandated increases for continuing staff
Custodial Wages	733,000	733,000	780,000	"
Maintenance Wages	96,000	96,000	102,700	"
Staff Benefits	332,000	359,000	390,000	Retirement, insurance, etc.
Subtotal	\$1,541,000	\$1,568,000	\$1,685,700	
<u>Student Employment and Temporary Wages:</u>				
Resident Advisors	\$ 175,000	\$ 175,000	\$ 221,635	Payment based upon single occupancy rate
Desk Clerks	130,000	130,000	149,750	Increased student wages
Night Guards	60,500	60,500	69,700	Increased student wages
Temporary Employment	86,000	86,000	98,000	Increased student wages
Subtotal	\$ 451,500	\$ 451,500	\$ 539,085	
<u>Operating Expenses:</u>				
Student Programs	\$ 40,000	\$ 40,000	\$ 52,500	Computer terminals added
<u>Custodial/Maintenance:</u>				
Supplies	210,000	210,000	225,000	Inflationary increases
Equipment	27,500	27,500	29,700	Inflationary increases
Repairs	104,300	104,300	111,600	Inflationary increases
Other Operating	69,000	69,000	73,900	Inflationary increases
Subtotal	\$ 450,800	\$ 450,800	\$ 492,700	
<u>Fixed and General Expenses:</u>				
Utilities	\$ 695,000	\$ 695,000	\$ 794,500	Estimated rates (14.3% inc.)
General Services Charge	1,210,000	1,310,000	1,310,000	
Depreciation/Facility Chgs.	1,170,000	1,170,000	1,170,000	
Student Telephones	360,000	345,000	345,000	
Property Insurance	66,200	66,200	73,350	
Debt Service	1,745,500	1,745,500	1,711,145	
Subtotal	\$5,246,700	\$5,331,700	\$5,403,995	
Total Expenses	\$7,690,000	\$7,802,000	\$8,121,480	Increase of 4.1%
Balance	-0-	\$ 9,500	-0-	

1979-80 Dining Hall Budget

March 8, 1979

SOURCES OF FUNDS	Budget 1978-79	Estimated Actual 1978-79	Proposed Budget 1979-80	Comments
Coupon Income and Cash Sales	\$3,718,000	\$3,909,810	\$4,269,860	\$15/Quarter meal plan rate increase
Interest Income	183,000	240,126	215,000	
Facility Rentals	52,000	34,982	44,000	
Miscellaneous Income	106,000	115,000	115,000	
Total	\$4,059,000	\$4,299,918	\$4,643,860	
<u>EXPENSES</u>				
<u>Food Service Management:</u>				
Food Service Staff Salaries	\$ 815,000	\$ 823,454	881,100	Mandated increases for continuing staff
Student Employment/Part-Time Wages	525,000	563,401	598,800	Increased student wages
Staff Benefits	304,400	310,038	329,200	Retirement, insurance, etc.
Subtotal	\$1,644,400	\$1,696,893	\$1,809,100	
<u>Operating Expenses:</u>				
Cost of Food	\$1,268,500	\$1,473,498	\$1,609,156	Inflationary increases
Supplies	180,000	195,628	219,400	Inflationary increases
Other (repairs, telephone, equipment, other)	60,700	85,102	61,450	
Subtotal	\$1,509,200	\$1,754,228	\$1,890,006	
<u>Other Expenses:</u>				
Facility Charges, Depreciation	\$ 205,900	\$ 203,450	\$ 205,900	
Utilities/General Service Charge	687,900	687,862	732,254	Estimated utility rate inc.
Property Insurance	6,600	6,545	6,600	
Subtotal	\$ 900,400	\$ 897,857	\$ 944,754	
Total Expenses	\$4,054,000	\$4,348,978	\$4,643,860	(6.8% increase)
Balance	\$ 5,000	\$ (49,060)*	\$ -0-	

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1979-80 Dining Hall Budget (continued)

Proposed

Increase minimum, quarterly meal coupon rates by \$15 per quarter to maintain present quality and quantity of food served. Line item prices will be increased. Any meal plan rate increase less than \$15 will reduce number of meals available to students under minimum meal plan from present 9 to 11 meals per week because of necessary increased line item prices. Net income generated from \$15 per quarter increase will be approximately \$320,000.

* The projected \$49,060 loss for 1978-79 is offset by a surplus in 1977-78; conference income was received in June, 1978, while related expenses were not paid until July, 1978 (two separate fiscal year budgets).

1979-80 Room and Meal Plan Rates

				Totals:				
				Room and Meal Plans				
	Room	Meal Plans			Room	A	B	C
		A	B	C	A	B	C	
I. Founders Quadrangle								
Multiple Occupancy								
Quarterly Rate	282	205	246	287	487	528	569	
Three Quarters	846	615	738	861	1,461	1,584	1,707	
II. Conklin, Founders, Harshman, Kohl, Kreischer, McDonald, Prout and Rodgers Halls *								
Standard Occupancy								
Quarterly Rate	292	205	246	287	497	538	579	
Three Quarters	876	615	738	861	1,491	1,614	1,737	
Single Occupancy								
Quarterly Rate	372	205	246	287	577	618	659	
Three Quarters	1,116	615	738	861	1,731	1,854	1,977	
III. Offenhauer Hall								
Standard Occupancy								
Quarterly Rate	335	205	246	287	540	581	622	
Three Quarters	1,005	615	738	861	1,620	1,743	1,866	
Single Occupancy								
Quarterly Rate	415	205	246	287	620	661	702	
Three Quarters	1,245	615	738	861	1,860	1,983	2,106	
IV. Small Group Living Units								
Room Plan Only								
Quarterly Rate	311	n/a	n/a	n/a	--	--	--	
Three Quarters	933	n/a	n/a	n/a	--	--	--	

* The Meal Plan is optional for residents of Conklin and North McDonald Halls.

Improvement Projects (Summer) to be Funded and
Auxiliary Improvement Projects Funded Since January 8, 1979 (Report)

Mr. Shanklin said the members reviewed the schedule of 73 projects, as recommended by the Facilities Committee, and unanimously endorsed funding of summer projects totaling \$737,850.

No. 42-79 Mr. Shanklin moved and Mr. Ludwig seconded that approval be given to the allocation of funds for Improvement Projects totaling \$737,850 as follows.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Dyckes, Mr. Hanna, Mr. Lipaj, Mr. Ludwig, Mr. Reams, Mr. Shanklin, Mr. Spiegel. The motion was approved with seven affirmative votes.

AUXILIARY IMPROVEMENT PROJECTS FUNDED				
Accounting Unit/Project Description	Type of Project			Source of Funding
	Replacements	Improvements	Maintenance	
--Residence Halls--				
<u>KOHL</u>				
1. Recarpet 1st & 3rd floor hallways	\$ 6,300			Reserve for Deprecia- tion
2. Control valves on radiators		\$ 9,000C		Pledged Dorm Surplus
<u>HARSHMAN</u>				
3. Ovens for kitchens		12,000		Pledged Dorm Surplus
<u>MCDONALD</u>				
4. Paint interior			\$ 57,200C	Pledged Dorm Surplus
<u>OFFENHAUER</u>				
5. Insulate overhang		25,000C		1954 Dorm Surplus
<u>FOUNDERS</u>				
6. Replace student room-lounge drapes	30,000C			Reserve for Deprecia- tion
<u>CONKLIN</u>				
7. Recoat sundeck roof			25,000C	1959 Dorm Surplus
8. Reroute water lines		11,000C		1959 Dorm Surplus

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Auxiliary Improvement Projects Funded (continued)

Accounting Unit/Project Description	Type of Project			Source of Funding
	Replacements	Improvements	Maintenance	
--Residence Halls--				
R DORMS				
9. Drop ceilings and lights		\$ 21,500C		Unpledged Surplus
10. Install vinyl wallcovering-corridors		18,000C		Unpledged Surplus
11. Carpeting	\$ 9,600			Reserve for Deprecia- tion
12. Repair walls-interior			\$ 70,000C	Unpledged Surplus: \$27,546; 1954 Dorm Surplus: \$42,454
COTTAGES				
13. Replace drapes	5,000			Reserve for Deprecia- tion
14. Replace carpeting	1,450			"
15. Install louvered doors-closets		6,500C		Pledged Dorm Surplus
RODGERS				
16. Replace carpet-hallways	13,000			Reserve for Deprecia- tion
17. Install room control valves		12,000		1954 Dorm Surplus
--Dining Halls--				
McDONALD				
18. Replace dishmachine	30,000			Reserve for Deprecia- tion
--Other Auxiliaries--				
UNION				
19. Insulate freezer and cooler			22,000C	Current Fund Balance
20. Intercom system	5,000			Reserve for Deprecia- tion
21. In-house page system	2,500			"
22. Nest security gate		5,000		Current Fund Balance
23. Replace stage carpet	500			Reserve for Deprecia- tion
24. Replace portable screens	5,000C			"
25. Side door food facility		1,500		Current Fund Balance
26. Conversion-Nest cafeteria line		3,500		Current Fund Balance
27. Pot and pan area		5,800		Current Fund Balance
PARKING SERVICES				
28. Improve lot & house--Reed Street and new radio system		12,000		Current Fund Balance
29. Construct parking lot - Musical Arts		70,000		Current Fund Balance
BOOKSTORE				
30. Cashier Office Addition		2,500		Current Fund Balance
STUDENT SERVICES				
31. Replace Dexotex roof	100,000C			Reserve for Deprecia- tion
32. Replace office drapes	11,000C			Reserve for Deprecia- tion
STADIUM				
33. Paint fence and press box			16,500C	Current Fund Balance
--Local Capital Improvements--				
34. Merry Street Extension		112,500		Leased Land Current Fund Balance
TOTALS	\$ 219,350	\$ 327,800	\$ 190,700	

(C) = Outside Contract

The Report of Auxiliary Improvement Projects Funded since January 18, 1979, was submitted in accordance with procedure established February 10, 1977, by the Board of Trustees. Projects are as follows:

--Residence Halls--KOHL

1. Install new ice machine	\$ 1,200C		Reserve for Depreciation
2. Safety treads on stairs		\$ 7,000C	Pledged Dorm Surplus
3. Purchase of new piano	1,800C		Reserve for Depreciation

HARSHMAN

4. Replace obsolete corridor lights	2,200		Reserve for Depreciation
5. Courtyard lighting		2,000	Pledged Dorm Surplus
6. Lighting in Main Lounge		4,700	Pledged Dorm Surplus
7. Rebuilding of Stone Walls (A)- (Total Project Cost \$5,500)		5,000	Pledged Dorm Surplus

KREISCHER

8. Replace lights in corridors	6,200		Reserve for Depreciation
9. Cafeteria lounge lighting		800	Pledged Dorm Surplus
10. Replace televisions - Main Lounge	2,000C		Reserve for Depreciation

Proceedings, Trustees Bowling Green State University

March 8, 1979

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Report of Auxiliary Improvement Projects Funded (continued)

Accounting Unit/Project Description	Type of Project			Source of Funding
	Replacements	Improvements	Maintenance	
--Residence Halls--				
<u>KREISCHER (CONT.)</u>				
11. Rebuilding of stone walls (A)- (Total Project Cost \$5,500)		\$ 5,000		Pledged Dorm Surplus
<u>MCDONALD</u>				
12. Sidewalk for inner court		1,650C		Pledged Dorm Surplus
13. New televisions	\$ 2,000C			Reserve for Deprecia- tion
<u>OFFENHAUER</u>				
14. Install oak rails over plate glass		2,000		1954 Dorm Surplus
15. Replace draperies in apartments of directors	2,000			Reserve for Deprecia- tion
<u>FOUNDERS</u>				
16. Install four new heat pumps	4,400			Reserve for Deprecia- tion
17. Additional lighting-lounges		4,500		Pledged Dorm Surplus
18. Drop ceilings		4,300		Pledged Dorm Surplus
19. Replace carpeting-Peacock Alley	5,300			Reserve for Deprecia- tion
20. Replace carpeting-elevator and post office area	1,300			Reserve for Deprecia- tion
<u>CONKLIN</u>				
21. Install wire mesh over bathroom and lounge windows		3,200		1959 Dorm Surplus
22. Replace carpet-Units E & K	1,500			Reserve for Deprecia- tion
23. Replace carpet-hallways	4,700			"
24. Paint exterior trim			\$ 5,000	1959 Dorm Surplus
25. Replace mirrors-bathroom	3,200			Reserve for Deprecia- tion
<u>R DORMS</u>				
26. Replace draperies-R-6	2,000			Reserve for Deprecia- tion
27. Replace curtains-R-1	2,000			Reserve for Deprecia- tion
28. Install ice machine-all		7,200		Unpledged Dorm Surplus
29. Replace kitchen range-R-7	2,000			Reserve for Deprecia- tion
<u>COTTAGES</u>				
30. Install ice machine-#2		1,000		Pledged Dorm Surplus
<u>W DORMS</u>				
31. Replace carpeting-#1 & 4	1,200			Reserve for Deprecia- tion
32. Replace draperies-#1, 4 & 5	600			"
33. Install ice machine-#3		1,200		Unpledged Dorm Surplus
<u>R 8 & R 9</u>				
34. Replace student room drapes	3,000C			Reserve for Deprecia- tion
<u>RODGERS</u>				
35. Install safety treads		6,000C		1954 Dorm Surplus
36. Install steel fire doors		4,400		1954 Dorm Surplus
--Dining Halls--				
<u>COMMONS</u>				
37. Replace ceiling-walk-in cooler	1,400C			Reserve for Deprecia- tion
<u>HARSHMAN</u>				
38. Replace ceiling-walk-in cooler	1,400C			Reserve for Deprecia- tion
--Other Auxiliaries--				
<u>ICE ARENA</u>				
39. Redecorating of lounge	7,750			Reserve for Deprecia- tion
TOTALS	\$ 59,150	\$ 59,950	\$ 5,000	
(A) = Additional Project Cost				
(C) = Outside Contract				

(A) = Additional Project Cost
(C) = Outside Contract

NEW ITEMS

Appointment of Representative of the Board of Trustees to the BGSU Foundation Board of Directors

No. 43-79 Mr. Shanklin moved and Mr. Dyckes seconded that approval be given to the appointment of Robert C. Ludwig to a four-year term on the Board of Directors of the Bowling Green State University Foundation, Inc., effective immediately. The motion was approved with no negative votes.

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Proposed Amendments to the Academic Charter

- No. 44-79 Mr. Hanna moved and Mr. Spiegel seconded that approval be given to the proposed amendments to the Academic Charter as approved by the Faculty Senate and President Moore, effective immediately. The motion was approved with no negative votes.

AMENDMENTS TO THE ACADEMIC CHARTER
(Governance Document II)

(a line is drawn through words or sentences to be
omitted and suggested changes are indicated in CAPS
AND UNDERSCORED)

- (1) Approved by the Faculty Senate - February 7, 1978:

ARTICLE XII: THE ACADEMIC DEPARTMENTS

(Page 43 of Charter)

Section 5-A (Paragraph A) Selection of a Chair

When the selection of a new chair becomes necessary, a small ad hoc selection committee ~~elected by the department shall establish in consultation with the dean~~ WILL BE ELECTED BY THE DEPARTMENT. THIS COMMITTEE SHALL CONSULT WITH THE DEAN TO ESTABLISH a search and screening procedure ~~designed to which~~ WILL allow broad participation in the selection process by departmental faculty. The process shall minimally provide:

1. for compliance . . . (as written)
2. for an opportunity . . . "
3. for the nomination . . . "
4. the dean . . . "

THE TERM OF OFFICE OF THE CHAIR SHALL NORMALLY BE FOUR YEARS. NEW TERMS OF OFFICE SHALL NORMALLY BEGIN AT THE START OF THE ACADEMIC YEAR. In cases of interrupted or unfinished terms of office or in case of emergency, the dean, in consultation with the provost, and an ad hoc committee elected by the department, shall appoint an acting chair. The acting chair shall serve until such time as a permanent chair of the department is appointed on the basis of the procedures specified in the paragraph above. The permanent chair would normally take office not later than the beginning of the academic year following the appointment of an acting chair.

- (2) Approved by the Faculty Senate - November 2, 1976:

ARTICLE IV: THE FACULTY SENATE

(Page 16 of Charter)

Section 6 (Paragraph D) Committee on Faculty Personnel and Conciliation

This Committee shall be composed of nine faculty members on tenure, EXCLUDING DEPARTMENT CHAIRS, elected by members of the Senate for three-year terms in such manner that not more than three terms shall expire simultaneously. Members of this Committee are not required to be Senate members. In the event the Committee membership is not sufficient because of challenges or disqualifications, members of the faculty who had served on the Faculty Personnel and Conciliation Committee during the preceding five years shall serve as a panel from which one or more selections may be drawn to complete the formation of a hearing board. The Committee shall have the following specific purposes:

1. to consider . . . (as written)
2. to consider . . . "
3. to adjudicate . . . "

AMENDMENT TO GRIEVANCE ARBITRATION PROCEDURE
(Supplement B - Academic Charter)

- (3) Approved by the Faculty Senate - November 29, 1977:

IV. PROCEDURES FOR A FORMAL HEARING

(Page 4 of Supplement B)

F. Findings and disposition:

2. The findings, opinions, and recommendations, if any, of the hearing board shall be transmitted in writing to the provost, with copies to the appellant and the respondent, within one week after the close of the formal hearing. A FINDING OF DEFICIENCIES IN PROCEDURE OR OF VIOLATION OF CHARTER PROVISIONS MAY BE SEPARATELY REPORTED TO THE SENATE EXECUTIVE COMMITTEE. SUCH A REPORT SHALL NOT INCLUDE IDENTIFICATION OF THE APPELLANT NOR FIX BLAME UPON THE RESPONDENTS. THE SENATE EXECUTIVE COMMITTEE, HOWEVER, MAY DETERMINE WHETHER THERE IS CAUSE TO INITIATE FACULTY OR COMMITTEE ACTION TO IMPROVE THE PROCEDURES AND PROCESSES EMPLOYED BY THE DEPARTMENT, SCHOOL, COLLEGE, OR ADMINISTRATOR INVOLVED.

Proposed School of Health, Physical
Education and Recreation

President Moore commented on the integration of the Departments of Health and Physical Education and Physical Education and Recreation and indicated the areas feel the need to coordinate the programs offered. He said that both Dr. Waggoner and Dr. Parsons were present and called upon Provost Ferrari to comment.

Provost Ferrari described the proposal as one to enhance the benefits to students and faculty and that the two departments represent, in terms of student credit hours, nearly 31 percent of the total SCHs for the College of Education. He indicated the proposal was endorsed by Academic Council and follows hearings and debate of over one month.

Dean Elsass reinforced the statements that the proposal has been in development over a period of three-four years and that it represents organizational and programming improvements in the two areas.

Dr. Parsons said the proposed integration will result in streamlining of programs for physical education majors now and in the future and that administration of the school will have a home base in the addition of a director.

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Dr. Waggoner stated that if approval is given to the proposal, it is hoped that the organizational change will be facilitated very quickly.

No. 45-79 Mr. Hanna moved and Mr. Spiegel seconded that approval be given to the integration of the Department of Health and Physical Education and the Department of Physical Education and Recreation into the School of Health, Physical Education and Recreation within the College of Education as approved by the Academic Council and endorsed by Dean Elsass, Provost Ferrari and President Moore.

The motion was approved with no negative votes.

Resolution concerning Sumner Canary

No. 46-79 Mr. Hanna moved and Mr. Dyckes seconded that approval be given to the following Resolution:

RESOLUTION

WHEREAS, members of the Board of Trustees learned of the death of Sumner Canary, Cleveland attorney and former University Trustee, on January 24, 1979; and

WHEREAS, Mr. Canary, a native of Bowling Green whose father was editor of the Daily Sentinel-Tribune for 45 years, began his law career and a distinguished record of service to the state and the nation in 1927 and was an outstanding civil trial lawyer until his retirement in 1972; and

WHEREAS, his high level of commitment to higher education is evidenced by his service on the University Board of Trustees from 1961 to 1968 and his election as Board President from 1965 to 1968; and

WHEREAS, his continued interest in the community and the growth and development of the University earned for him the high regard of his many friends and acquaintances in the north-western Ohio area;

THEREFORE, BE IT RESOLVED, That the Board members extend sincere sympathy to his family and express deep appreciation for his dedication to the expansion of educational opportunities for all the citizens of his home state; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the Board of Trustees and a copy be sent to Mrs. Nancy Canary, his wife, and to his son, Richard Canary.

The motion was approved unanimously.

REGULAR ITEMS

Sponsored Grants and Contracts

No. 47-79 Mr. Reams moved and Mr. Dyckes seconded that grants and/or contracts in the amount of \$886,305.68, as listed for the following periods, be accepted and expenditures applicable thereto in that amount be authorized.

	Total for Period	Fiscal Year to Date
January 1979	\$ 792,277.28	\$ 5,491,564.36
February 1979	94,028.40	5,585,592.76

The motion was approved with no negative votes.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

	July 1 through Feb. 28 Fiscal Years to Date	
I. Research Grants	1977-78	1978-79
A. Federally Sponsored	\$ 341,838.24	\$ 513,562.57
B. Privately and State Sponsored	58,989.85	222,857.28
Total Research Grants	\$ 400,828.09	\$ 736,419.85
II. Institutes and Workshops	42,282.00	48,980.00
III. Public Service Grants and Contracts	882,531.29	1,365,892.24
IV. Program Development and Innovation Grants	460,773.37	731,467.67
V. Equipment Grants	189,583.00	41,939.00
VI. Student Aid Grants	3,122,872.00	2,660,894.00
Total All Grants and Contracts	\$ 5,098,869.75	\$ 5,585,592.76

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

	July 1 through Jan. 31 Fiscal Years to Date	
I. Research Grants	1977-78	1978-79
A. Federally Sponsored	\$ 291,838.24	\$ 513,562.57
B. Privately and State Sponsored	56,989.85	153,332.28
Total Research Grants	\$ 348,828.09	\$ 666,894.85

(continued)

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Comparative Summary of Grants
and Contracts Awarded (continued)July 1 through Jan. 31
Fiscal Years to Date

	1977-78	1978-79
II. Institutes and Workshops	\$ 40,282.00	\$ 47,625.00
III. Public Service Grants and Contracts	878,031.29	1,355,150.24
IV. Program Development and Innovation Grants	460,773.37	719,061.27
V. Equipment Grants	189,583.00	41,939.00
VI. Student Aid Grants	<u>3,122,872.00</u>	<u>2,660,894.00</u>
Total All Grants and Contracts	\$ 5,040,369.75	\$ 5,491,564.36

Personnel Changes

No. 48-79 Mr. Ludwig moved and Mr. Spiegel seconded that the personnel changes be approved. The motion was approved with no negative votes.

Provost Ferrari introduced Dr. Cormier, newly appointed Associate Provost, and described her position as one with major emphasis on curricular matters.

PERSONNEL CHANGES

March 8, 1979

Administration

Transfer from Classified Service to Contract Appointment

Otis Sonnenberg, Assistant Director - Books, University Bookstore, effective January 1, 1979, through June 30, 1980; \$19,500 fiscal year rate

Changes in Assignment, Title, and/or Salary

John Buckenmyer, University Bookstore Director--adjustment in salary base (inequity) and merit, effective January 1, 1979, through June 30, 1980; \$23,000 fiscal year rate

Kenneth Close, change in assignment--from Purchasing Agent (classified service) to University Union Food Services Director (contract status), effective January 22, 1979, through June 30, 1980; \$18,776 fiscal year rate

James E. Krone, change in assignment--from Director of Tickets and Promotion (\$18,700 fiscal year rate) to Assistant Director of Athletics, effective February 1, 1979, through June 30, 1979; \$19,700 fiscal year rate

James Treeger, change in assignment--from Assistant Director of Career Planning and Placement (\$15,100 fiscal year rate) to Director of Athletic Promotions, effective January 1, 1979, through June 30, 1979; \$16,100 fiscal year rate

Jerry L. Updegraff, change in title (additional duties)--from Director of Annual Funds (\$19,812 fiscal year rate) to Director of Annual Funds and Special Projects, effective February 1, 1979, through June 30, 1979; \$21,312 fiscal year rate

Title Change Only

James E. Hof, from Vice President for Public Services, to Vice President for Development and Alumni Affairs

ACADEMIC AREA*

Resignations

Kenneth J. Elchinger, Assistant Professor in the School of Technology; effective March 17, 1979

Larry E. Foster, Assistant Dean, College of Health and Community Services; effective February 28, 1979

Pasupati Sadhukhan, Electron Microscopy Technical Director, Biological Sciences; effective February 28, 1979

Joyce Statz, Assistant Professor of Computer Science; effective February 19, 1979

Changes in Assignment, Rank and Salary

A. Daniel Ashton, Rodent Research Lab Supervisor, from \$10,750 to \$11,500 fiscal year rate, effective June 1, 1978, inequity adjustment; and from \$11,500 to \$12,500 fiscal year rate, effective February 1, 1979; completion of master's requirements

Ramona T. Cormier, from Professor of Philosophy to Associate Provost and Professor of Philosophy, and from \$28,658 academic year rate to \$37,500 fiscal year rate, effective April 1, 1979; new position

Sylvia Huntley, from Instructor to Assistant Professor of Educational Curriculum and Instruction, and from \$15,564 to \$15,870 academic year rate, effective January 15, 1979; promotion

Mary C. Mabry, Assistant Professor in the School of Art, from \$15,875 to \$18,375 academic year rate, effective September 15, 1978; inequity adjustment

Steven M. Platte, from part-time Instructor of Mathematics, Developmental Education Program, to Assistant Director for Instructional Development, Developmental Education Program (full-time contract staff), and from \$4,800 academic year rate to \$12,500 fiscal year rate, effective January 1, 1979; accepted new position

Dean Roush, part-time Instructor of Music Composition-History, from \$2,250 to \$2,750, Winter Quarter, 1979; additional assignment

Janet Sullivan, Assistant Professor of Library and Educational Media, appointed Clinical Laboratory Coordinator for the College of Education, effective November 1, 1978; and \$100 per month administrative stipend from January 1, 1979, to June 15, 1979

Special Appointments

Donald H. Clifford, Adjunct Professor of Biological Sciences; effective February 14, 1979

* Changes and appointments effective since the Board of Trustees meeting of January 18, 1979

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Personnel Changes (continued)

Part-Time Faculty Appointments - Temporary Contracts

Name/Rank and Area	Salary	1978-79 Year; Special Notes and Period of Employment
NEW FACULTY		
Robert Moyers, Lecturer - School of Journalism	\$ 500	Winter Quarter, 1979
REAPPOINTMENTS		
Caroline Burt, Instructor, Special Education	1,000	Winter Quarter, 1979
Panna Flower, Instructor, Health and Physical Education	800	Winter Quarter, 1979
Raymond Heyde, Instructor - School of Technology	1,000	Winter Quarter, 1979
Ralph Johnson, Lecturer - School of Journalism	1,200	Winter Quarter, 1979
Karen Mazzeo, Instructor, Physical Education and Recreation	750	Winter Quarter, 1979
Boyd McClaskey, Assistant Professor - School of Technology	1,200	Winter Quarter, 1979
Alex Thomas, Assistant Professor - Educational Foundations and Inquiry	1,200	Winter Quarter, 1979
Peter Wood, Instructor - Educational Foundations and Inquiry	1,000	Spring Quarter, 1979

Contract Staff Appointments - Term Contracts

Name/Title and Area	Salary	
Denise Black, Public Relations Specialist - Right-to-Read Program	\$ 5,200 fyr	2/12/79 - 6/30/79
* Deborah Huntsman, Coordinator of Credit-Free Programs - Continuing Education	11,500 fyr	1/15/79 - 6/30/79
Paul McCutcheon, Piano Technician - College of Musical Arts	18,000 fyr	4/1/79 - 6/30/79
William E. Price, Electronics Technician - Physics	1,400	2/15/79 - 6/15/79
Steven M. Roznowski, Assistant Director of Placement/Business--University Placement Services	14,000 fyr	2/26/79 - 6/30/79
Martha Stevenson, Academic Advisor--College of Health and Community Services	1,750	2/25/79 - 3/23/79
* Kent A. Strickland, Junior Systems Programmer - JPLRCC	13,500 fyr	1/15/79 - 6/30/79
Deborah Foster Townsend, Clinical Supervisor - School of Speech Communication	720	1/2/79 - 3/16/79

EXTERNALLY-FUNDED APPOINTMENTS

Paul D. David, Postdoctoral Fellow-Chemistry	6,362	1/1/79 - 8/31/79
Anton G. El A'mma, Postdoctoral Fellow-Chemistry	10,250	2/15/79 - 2/14/80
Carla Kay Hoke, Director - Right-to-Read Program	18,000 fyr	1/12/79 - 6/30/79
Justine Magsig, Grant Administration Coordinator-Physics	4,616	1/1/79 - 12/31/79
Barbara T. Mynatt, Research Associate-Psychology	3,600	1/1/79 - 8/31/79
Suzanne E. Neckers, Research Assistant-Chemistry	2,875	1/1/79 - 9/30/79
Kristin B. Vessey, Junior Research Scientist-Chemistry	3,900	1/26/79 - 1/25/80
Renee Wiggins, Community Organizer--Right-to-Read Program	5,200 fyr	2/20/79 - 6/30/79

* formerly classified

REPORTS

Statement filed by Trustee Albert Dyckes in accordance with Ohio Revised Code Section 102.04(D) - January 12, 1979

The Chair acknowledged the filing of the following information by Trustee Albert Dyckes and declared this required statement formally accepted for the official record.

January 12, 1979

Fourth Filing
Original Filing 9/9/76

Dr. Hollis Moore
Office of the President
Bowling Green State University
Bowling Green, Ohio 43403

John Lipaj, Chairman
Board of Trustees
Bowling Green State University
Bowling Green, Ohio 43403

Dear Dr. Moore and Chairman Lipaj:

In accordance with recent amendments to Section 102.04(D) of the Ohio Revised Code effective August 27, 1976, as a member of the Board of Trustees of Bowling Green State University it is incumbent upon me to inform you per this statement that I am employed as a Legislative Agent for the Ohio Hospital Association.

REQUIRED STATEMENT

. . . Section 102.04(D) O.R.C.

Name:	Albert E. Dyckes
Home Address:	1285 Inglis Avenue, Columbus, Ohio 43212
Public Agency Served:	Bowling Green State University - Board of Trustees Bowling Green, Ohio 43403
Other Public Agency:	Ohio General Assembly Statehouse, Columbus, Ohio 43215
Employer:	Ohio Hospital Association

(continued)

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Required Statement (continued)

Employer's Address: 88 East Broad Street, Columbus, Ohio 43215
 Job Title: Vice President - Government Relations
 Job Duties: Represent the Ohio Hospital Association on matters pending before the Ohio General Assembly relative to hospitals.
 Declaration: I hereby disqualify myself for two years from participation as a member of the Board of Trustees, Bowling Green State University, on any matter that may come before the Board upon which matter I represented the Ohio Hospital Association before the Ohio General Assembly. I further disqualify myself from participation in any decision by the Board regarding the purchase of goods or services from the Association.

/s/ Albert E. Dyckes

January 12, 1979
Date

Should a matter come before the Board of Trustees of the University directly related to an action taken by me as a legislative agent for the Ohio Hospital Association, it would be necessary for me to disqualify myself from participation in any Board action that might be taken on that matter.

While it seems remote that any matters involving the OHA and my work for the Association would come before the Board, it is important to adhere wholeheartedly to Section 102.04(D) of the Ohio Revised Code which makes provision for a person to hold an appointive position in a non-elective office and for that person to file a statement annually with the public agency he serves that identified the goods and services that he vends in his private employment.

I am transmitting copies of this letter and statement to the Clerks of the Ohio House of Representatives and the Ohio Senate and to the Ohio Ethics Commission to be certain that my serving as a member of the Board of Trustees of Bowling Green State University and as a Legislative Agent for the Ohio Hospital Association before the Ohio General Assembly will be a matter of record.

You may wish to consider acceptance of this letter and statement through formal action by the Board.

Sincerely yours,

/s/
 Albert E. Dyckes
 Vice President - Government Relations

AED/bjk

cc: Clerk, Ohio House of Representatives
 Clerk, Ohio Senate
 Ohio Ethics Commission
 Donald R. Newkirk, President, Ohio Hospital Association

Winter Quarter Enrollment - Final

The final report of enrollment for Winter Quarter 1979 was submitted and formally accepted for the official file.

Trustee Bylaws Review

Mr. Dyckes, as a committee of one, stated that he had made a preliminary review of the Trustee Bylaws to identify those sections which require updating and that with the assistance of the Board Secretary he would circulate to the members a draft of proposed changes. He said that some consideration was given to a change in the committee structure and that he would be glad to include any other proposed changes the Board members would like to suggest.

Sick Leave Payments for Retired Faculty

Provost Ferrari reported that the University had been given clearance to proceed with the payments to faculty members who have retired since June 29, 1974, for unused sick leave which is documented on the appropriate form as prescribed by the State Auditor. He said that authorization was given by the General Assembly earlier but payment was held in abeyance since November 1977 pending resolution of the matter of forms for recording the sick leave. Provost Ferrari expressed support for the program and indicated that 49 retired faculty members have been notified of the procedure established to permit payment by the University for sick leave earned but not used.

Ad Hoc Admissions Committee

Mr. Ludwig reported that meetings to date have been rather informal and that he anticipated the members would be working very closely with Provost Ferrari to develop certain facts about admissions.

1978 Private Support (Office of Development and Alumni Affairs)

Mr. Updegraff submitted a detailed written report which included charts and graphs reflecting the levels of giving to the University in the various categories and by number of donors. The grant total of cash contributions from all sources for 1978 is \$1,207,326.63.

Among the highlights of his oral report were the following:

- 1) Friends of the University provide significant funding (18.5 percent) particularly to WBGU Television and the Falcon Club;
- 2) Contributions to the Alumni Center Fund are reflected in cash contributions designated for Capital Projects;
- 3) A major category of giving is University Alumni (28.5 percent); 1978 is down compared to the previous year;

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4) Of the gifts made by alumni, 16 percent are in the unrestricted category; in 1978, 56 percent of the alumni gave more than \$10 -- the larger the gift, the greater chance the donor will designate how it is to be used;

5) In a chart of flow of contributions, 50 percent are received in the last four months of the year;

6) The Senior Challenge program has been set up to gain support from the members of the current year's graduating class, the goal for this year being \$55,000;

7) A largely untapped source is parents; a special project is planned for this year.

Chairman Lipaj and President Moore thanked Mr. Updegraff for an excellent report.

Summer Session Planning - 1979

Dr. Marso reported concerning a study of summer sessions which was undertaken at the request of the Provost. He said that the information gathered would point to

1) which students are being served and which students should be served;

2) changing enrollments, e.g., students spend less time on campus with fewer living in campus residence halls; and

3) more part-time adult students in the summer sessions.

He also stated that following a survey for curriculum planning, a third term, or transition term, has been added to the summer quarter and the evening program has been expanded for more diverse range of needs. He described the "transition" term as an effort to assist those students requiring additional training in certain skills, with a number of outstanding area high school teachers being brought to the campus.

Dr. Marso reviewed the Summer Scholars Program, which will bring in past graduates of the University to do summer work.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - David Roller

Dr. Roller submitted a written report with attachments of Faculty Senate minutes for meetings of January 23, 1979, and February 6, 1979. He said he would like some feedback as to what kind of written reports the Faculty Representative could prepare for future meetings.

Dr. Roller announced planning by the Faculty Senate for a conference on general studies to be held some time during the spring quarter. He apprised the Board of action taken on Tuesday, March 6, on faculty salaries; namely, a resolution was adopted (with one Senator voting "no") to the effect that the 7 percent guidelines of President Carter are inappropriate. He stated that traditionally the university professors receive lower salaries than will the students they produce. The Senate, he added, took something of a departure from previous years and endorsed a 10.53 percent increase for 1979-80.

Dr. Roller complimented the Board for efforts directed at the Legislature to secure funding for higher education and thanked the students for their attempts to get legislative support for the University.

He described the activities of the Legislative Liaison Committee of the Senate, which was not successful in its attempt to contact the legislators in Columbus; he said that he had been in contact with Board Secretary Edwards concerning sending representatives of the faculty to Columbus.

Mr. Edwards complimented the students, faculty, and others for the intense interest in the legislative body in Columbus.

Undergraduate Student Representative - Frank Aveni

Mr. Aveni reported 1) the Student Government Association voted to eliminate the "beer blasts," and 2) the Project HALT -- Higher Ambitions, Lower Tuitions -- as coordinated by the Ohio Student Association is an effort to promote some action in representing the University in Columbus with letters being sent to the appropriate representatives and petitions circulated and forwarded to the Legislature.

Graduate Student Representative - W. Theodore (Ted) Forsberg

Mr. Forsberg described recent activities in which the Graduate Student Senate is involved:

- 1) Development of a program in the fall for non-funded graduate students, including married graduate students;
- 2) Planning of two graduate writing workshops;
- 3) Completion of a second annual "Foot Stomping and Blue Grass Festival";
- 4) Involvement with the Advisory Committee on General Fee Allocations in the preparation of the budget for next year;
- 5) Involvement in an effort to increase graduate assistant stipends to offset increases in costs related to books and travel; and
- 6) Resolution of a problem with the University accounting area.

EXECUTIVE SESSION

Chairman Lipaj announced that, hearing no objection, the regular meeting would be recessed to permit the members to meet with legal counsel in an executive session. He declared the regular meeting recessed at 11:36 a.m. and asked members to meet in the McFall Center Chart Room for approximately 30 minutes.

The Chair reconvened the regular session at 12:28 p.m., announced that members had met in an executive session to consult with legal counsel, and stated that no official action was taken during the session.

ANNOUNCEMENTS

Chairman Lipaj announced the date of the next meeting as Thursday, April 19, at 10:00 a.m. He also said the Winter Quarter Commencement would be held on Saturday, March 17, at 10:00 a.m., in Memorial Hall.

ADJOURNMENT

Immediately following the Chair's call for a motion for adjournment, John Hernandez, a member of the audience, rose and asked to be permitted to speak. The Chair stated that Mr. Hernandez could address the Board for two minutes. Mr. Hernandez said that he represented the classified employees of the University; he introduced Mr. Don Turko of the Ohio Association of Public School Employees (OAPSE), who said he believed the understanding was that the organization would have an opportunity to meet with a representative of the Board and requested time be allotted for this purpose prior to the April 19 meeting. He thanked the Board for the opportunity to present his request.

The Board Secretary asked Mr. Turko and Mr. Hernandez to meet in his office to arrange a time to present the statement of the organization (OAPSE).

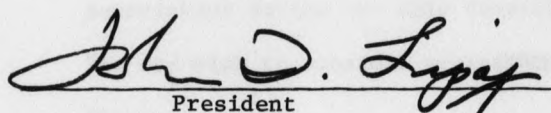
The Chair again called for a motion for adjournment. Hearing no objection, he declared the meeting adjourned at 12:32 p.m.

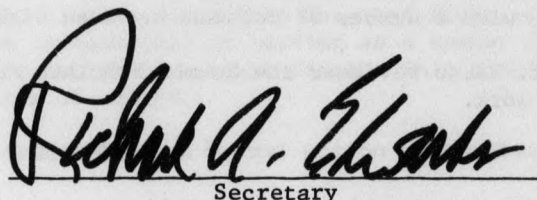
INFORMATIONAL MATERIAL

The following material was made available to the members present and/or forwarded by mail:

Monitor - Vol. 2, No. 7 (January 22, 1979); also Vol. 2, Nos. 8, 9 and 10 (March 5, 1979)
Speech of President Hollis A. Moore - "The Fifth Estate" - Toledo Rotary Club, January 29, 1979
Research & Development Newsletter - February, 1979

js


President


Secretary

Bowling Green, Ohio
April 19, 1979

Official notice having been given, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: Albert Dyckes, Vice Chairman; M. Shad Hanna; Robert Ludwig; Norman Rood; Robert Savage; and Arthur Spiegel. Chairman John Lipaj was absent due to illness; Frazier Reams and Charles Shanklin could not attend because of schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Roller, Faculty Representative; Frank Aveni, Undergraduate Student Representative; W. Theodore (Ted) Forsberg, Graduate Student Representative; Wallace Glenwright, representing the Firelands College Board; William Bess, Director of Campus Safety and Security; Myron Chenault, Assistant Vice President--Institutional Contracts; Richard Eakin, Vice Provost for Institutional Planning and Student Affairs; David Elsass, Dean, College of Education; Roland Engler, University Architect; Michael Ferrari, Provost and Executive Vice President; James Hof, Vice President for Development and Alumni Affairs; Beverly Mullins, Director of Equal Opportunity Compliance; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; representatives of two employee organizations (Ohio Association of Public School Employees and Ohio Civil Service Employees Association); Resident State Examiner of Ohio, Ober Simon; press representatives; and a number of observers.

The Vice Chairman called the meeting to order at 10:05 a.m.; the Secretary called the roll and announced a quorum present.

MINUTES

No. 49-79 Mr. Savage moved, Mr. Hanna seconded, that the minutes of the meeting of March 8, 1979, be approved as written. The motion carried.

PRESIDENT'S REPORT

President Moore reported as follows:

Spring Quarter Enrollment

Preliminary enrollment data indicate that total university enrollment for Spring Quarter, 1979, will exceed comparable enrollment for Spring Quarter, 1978. Currently, head count enrollment data show that there are 65 more students enrolled than at this time last year.

Housing

We are accommodating 7,858 students on campus Spring Quarter, an increase of 164 residents over Spring Quarter and an increase of 168 over our budgetary goal. Seventy-six students from France who are enrolled for this quarter only are included in the number housed Spring Quarter.

Energy Conservation

The energy management program at BGSU is receiving increased attention in view of the escalating cost of all forms of energy. We have been advised that unit costs for electricity, fuel oil, coal, and natural gas will increase during the coming year; we know that costs of water and sewer use will also increase.

Our electrical consumption has increased over the past few months, due primarily to the opening of the Student Recreation Center. This increase is being monitored closely, and electrical energy